
UKPIPS
(A company limited by guarantee)

UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018



UKPIPS
(A company limited by guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 28 FEBRUARY 2018**

Trustees

Elizabeth Mary Macartney, Trustee
Geoffrey Oliver Peter Moore, Trustee
Sue Rees, Trustee

**Company registered
number**

7957558

**Charity registered
number**

1148789

Registered office

De Montfort House
7e Enterprise Way
Vale Business Park
Evesham
Worcestershire
WR11 1GU

Accountants

Brian Cook Associates
Chartered Tax Advisers and Accountants
Marine House
151 Western Road
Haywards Heath
West Sussex
RH16 3LH

**Scottish charity
registered number**

SC044636

UKPIPS
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TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018

The Trustees present their annual report together with the financial statements of the company UKPIPS for the 1 March 2017 to 28 February 2018. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. POLICIES AND OBJECTIVES

The Charity's objectives are:

- To provide information and support for patients (and their carers, partners and family) with a Primary Antibody Deficiency and other Primary Immune Deficiencies, residing permanently or temporarily in the United Kingdom
- To establish a volunteer medical panel comprising appropriate experts
- To advance the education of the general public and medical community in all areas relating to a Primary Antibody Deficiency and other Primary Immune Deficiencies
- To promote the social and medical welfare of people with a Primary Antibody Deficiency and other Primary Immune Deficiencies
- To encourage research into Primary Antibody Deficiency and other Primary Immune Deficiencies
- To champion recognition and representation
- To expand activities from time to time in any way that may be consistent with the foregoing in order to bring benefit to the community of people in the UK with a Primary Antibody Deficiency and other Primary Immune Deficiencies.

b. ACTIVITIES FOR ACHIEVING OBJECTIVES

Work continues in line with the Business Plan adopted by the Trustees to reflect the needs of this growing organisation. The need of our beneficiaries for the support UKPIPS offers continues to grow. With this in mind, the business plan reflects the need for paid positions to offer Advocacy, Benefits Advice, Co-ordination for Volunteers and a Business Manager to take over from John Macartney. To obtain funding for these positions, Dave McNally, John Macartney and Carolyn Middleton have worked hard during this year on the strategy of fundraising from Grant Giving Bodies. Sadly, to date, this has not generated much income.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 28 FEBRUARY 2018

Achievements and performance

a. REVIEW OF ACTIVITIES

Volunteers continue to be a vital component of the UKPIPS workforce and particular thanks must be given to John Macartney, Dave McNally, Nigel Goode, Clare Nunn, David Jones, with Carole Fitzsimmons and Michael Howell in Scotland.

UKPIPS is a member of several umbrella groups, these include but the list is not exclusive: Genetic Alliance UK, Rare Disease UK, the Specialised Health Care Alliance, Benefits and Work, Disability UK and BSI Patient Participation Group. Liz Macartney is a PPV (Patient and Public Voice) member of NHS England's Medicine's Optimisation Clinical Reference Group. Sue Rees is a member of the Scottish Plasma Group (NPPEAG).

Providing Information and Support to our beneficiaries

UKPIPS remains an audited member of The Information Standard and Carolyn Middleton now operates the system for updating information and overseeing new documents through the Information Standard process. Our thanks must be given to our Medical Advisory Panel and our H.R. Advisory Panel, as well as to Margaret Fuller, who heads up the Information Standard work for UKPIPS.

The demand for assistance with completing benefits forms and assisting with Appeals continues to grow. However, the work completed with the DWP on a training document on PID for Benefit Assessors is already making a change for the better to the number of people with a PID who are denied Benefit. This was a difficult project worked on jointly by the DWP, UKPIPS Medical Advisory Panel and the Trustees of UKPIPS.

Advice has also been sought by community members on Education and Employment issues, where people living with a PID feel that they are suffering discrimination. The other main issue that our community members bring to us, is the difficulty in accessing appropriate medical care when they are being treated outside the Clinical Immunology Department. It appears that not all consultant immunologists are aware of the extent of difficulty PID patients encounter and UKPIPS continues to be asked to advocate in such circumstances. PID affects patients 24 hours a day, 365 days a year and the issues they encounter outside the hours that Clinical Immunology Departments are open (typically Mon – Friday, 9.5) are distressing and the issue remains unaddressed. UKPIPS will continue to work on raising awareness of this issue. Several patients have contacted UKPIPS in a very distressed state, having been told at a routine immunology out-patient appointment that their diagnosis of CVID is unsound, that they can no longer be considered to have a PID and that they no longer need replacement immunoglobulin therapy. Having been told at their original diagnosis that they had a life-threatening condition which required life-long replacement, this understandably has caused distress. In response to this, UKPIPS published a leaflet "Review of CVID Diagnosis". This was launched at the UKPIN meeting in Brighton in December 2017 and every attendee was given one.

Patient Days

A UKPIPS meeting was held in Croydon in February 2016, which was very well attended, mostly by people attending the London Clinics. Dr Longhurst took an active part in this as did Mr John Dempster. Mr Andrew Symes (Clinical Nurse Specialist Immunology, Royal Free Hospital) gave a presentation on virtual home therapy training and review. Other topics covered were: Benefits, Education and Employment, Caring for someone who has a PID, Genomic research Gut issues in PID, lung issues in PID, methods of delivery of IgG, How to tell family and friends that you have a PID. All topics were well received and generated much discussion amongst the attendees. Feedback forms were all very positive.

Website

Caroline and Emma Sawyer have been fantastic fundraisers for UKPIPS by undertaking long-distance bike rides in memory of their Mother, who had died as a direct result of her PID. The funds that they raised together have been ring-fenced in our accounts and will pay for the new UKPIPS website which the family and Trustees have agreed will be dedicated to their Mum when it is launched later in 2018.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 28 FEBRUARY 2018

Facebook

Membership of the Facebook Closed Groups for England and Scotland continue to grow. Liz Macartney, Sue Rees and Jackie Murray are moderators for both the England and Scotland closed Facebook Groups. They have been joined by Rebecca Griffiths, Clare Coleman and David Jones in the England group and Carole Fitzsimmons and Michael Howell in the Scotland Group. Liz continues to upload information to the open Facebook Page, which generates up to 2,000 views for certain posts.

Twitter

Liz Macartney continues to put information on to the UKPIPS twitter feed, but this work was hampered by her long period of sick leave. The Trustees will discuss this issue and find alternative ways of managing the twitter feed.

Advocacy

- The need for advocacy continues at an increasing rate. UKPIPS was asked to attend a Coroner's Court to assist a family whose adult child had died of complications of her PID and issues that occurred during her in-patient stay.
- Community Members continue to bring us issues relating to the difficulties they are experiencing in accessing holistic care for their PID. UKPIPS is told that most Clinical Immunology Centres no longer oversee the care of breakthrough infections but refer all such care to their organ-based colleagues. This frequently results in patients being passed from one consultant to another, with non-immunologists stating that they cannot care for their complex needs and immunologists stating that it is not their responsibility either. This forces patients and carers to become their own care co-ordinators which is far from satisfactory. UKPIPS is working with NHS England in order to ascertain a satisfactory solution to this pressing issue.
- UKPIPS was asked to assist a family whose child was in primary school and was being discriminated against because of the amount of sickness absence the pupil was having. The UKPIPS leaflet, "PAD in the Workplace", was useful in explaining the discrimination, but UKPIPS recognises the need for a leaflet for parents and young people to use in educational establishments.
- UKPIPS was also contacted about a young person who was asked to leave their school since their sickness absences - and in consequence, their predicted GCSE results - reflected badly on the school's performance figures!
- UKPIPS has been asked to contact many GP practices to advocate on issues such as non-prescribing of antibiotic therapy as requested by a clinical immunologist and non-referral to a clinical immunologist for people whose symptoms and blood test results implied a need for this. The leaflet "Diagnosing a PAD" has been helpful in these situations.

Benefits Advice

The need for Benefits Advice continues to grow and membership of Benefits and Work has proved invaluable. Typically, community members require 3 x 1-hour telephone calls with a UKPIPS volunteer to assist them in completing their PIP forms. Even with this assistance, some claimants have to request a mandatory reconsideration. To date, after this intervention, all claimants that UKPIPS has assisted have received benefits that are appropriate to their needs.

Newsletter

No newsletters have been issued this year due to pressure of work on current volunteers. There have been no complaints about this and the Trustees have put the issue on hold until more volunteers have been identified.

Medical Advisory Panel

The Trustees would like to extend their thanks to those Doctors and Nurses who act as advisors for UKPIPS. Without their support UKPIPS would not be able to provide literature which is appropriate for the target audience at which it is aimed. Dr Sadia Noorani resigned due to pressure of work and the Trustees would like to extend their thanks to her for all the work she has undertaken for UKPIPS.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 28 FEBRUARY 2018

ESID Conference

This annual event was held in Edinburgh and UKPIPS attended for the full three days. This gave us the opportunity to network with many of the UK's Consultant Immunologists and also the various pharmaceutical companies and other suppliers of immunology related equipment. It was also encouraging to meet a large number of Immunologists from overseas (Europe, Middle East and Far East) who were impressed by the fact that UKPIPS is a volunteer led organisation run and managed by Immunology patients working on behalf of other immunology patients in the UK. Many expressed an interest in establishing a similar type of activity in their own countries. The additional benefit coming out of this event was that UKPIPS Scotland is a registered Scottish charity (SCO44636), thus meaning it can apply for funding from Scottish sources for Scottish projects and without seeking support from the parent organisation that is registered for England and Wales.

Administration

The administration of UKPIPS is progressively becoming more complex owing to various projects that are at different stages of development. A great deal of time has been spent in identifying other charities and grant-awarding trusts who fund third sector organisations. Our Five Year Plan highlights the urgent need for a number of salaried positions and while many funding sources have been identified as suitable partners, new funding grants have been both infrequent, small in value and by no means representative of the funding required to meet our objectives.

On a more positive note, UKPIPS has been supremely grateful to Mr. Nigel Goode who has played a crucial volunteer role in harmonising all our computer systems and giving us a sophisticated computer data back-up system for all our many records. Equally, Mr. Malcolm Finch has proved to be extremely helpful in the progressive creation of a completely new website that at the time of this report, is still under construction. During the year, a number of PID patients have kindly offered us their volunteer services on a wide range of projects but for many of those people, the essential ability to periodically visit our Evesham Head Office is impractical owing to the distances that have to be travelled. It isn't until a volunteer can actually see the amount of work we are doing on a daily basis, that they will progressively realise that UKPIPS is not just two 'closed' Facebook groups and a website. Much of our work is highly confidential because it is predominantly dedicated to helping individual people resolve specific issues that are pertinent only to them.

The Information Standard

Following our accreditation in August 2017, we have reviewed our Information Standard procedures and revised them in line with the observations received. Many thanks to Meg Fuller for her invaluable help and support in doing this. We now have a system which is very manageable as well as meeting both the needs of the Information Standard and UKPIPS. We produced our latest Leaflet "Review of CVID Diagnosis" in December 2017 and have several more in the pipeline. Currently there are no plans for our Information Standard to be re-accredited this year.

Principal funding

Our funding comes from donations from members of the UKPIPS community and support from pharmaceutical companies.

Deaths

Whilst it is true that many people diagnosed with a Primary Immune Deficiency go on to live a normal lifespan, the Trustees wish to remember those who have died as a direct result of their PID over this financial year. We cannot name everyone but extend our deepest sympathies to their families and assure them that UKPIPS remains available to them. It is essential that UKPIPS continues to underline the impact that PIDs have on patient's lives as well as their families. PIDs continue to be incurable diseases and while Primary Antibody Deficiencies are considered treatable, they can cause significant morbidity to those living with them, even when their disease is well controlled, but still leads to early deaths for some of our community.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 28 FEBRUARY 2018

International

AusPIPS Inc. (an entirely autonomous and independent sister charity in Australia) continues to follow its purpose to provide support and advocacy for people with PID and their Carers in Australia. As AusPIPS and UKPIPS work so closely together, we felt it appropriate for the AusPIPS President, Jackie Murphy, to briefly comment on the work of the Australian charity.

“To enhance our ability to advocate for Australians with PID, we have been building relationships with Australian governments, with seven out of nine state/territory and federal now agreeing to work directly with AusPIPS in the pursuit of bringing about a better quality of life for people with PID in Australia. We continue to work in collaboration with the peak doctors’ body, ASCIA. We are grateful for the support afforded to us by people with PID, people without PID, governments, government departments, physicians, pharmaceutical and also for the mutual support we share with UKPIPS.”

Jackie Murphy, President, AusPIPS

UKPIPS Scotland activities from March 2017 to February 2018

Reported by UKPIPS Scotland Trustee – Sue Rees

1. The Scotland closed Facebook group, now has a membership of 54. Not all have given their locations. However, where they have it indicates that most of the membership is located in Scotland’s central belt - Glasgow in the west, Edinburgh in the east. Others are nearby in Fife, Lanark and Perth. This gives us an idea of where to locate any events in the future. Of the 54 members according to Facebook analysis tools, 43 of the group are active members.
2. New Volunteers. In September 2017, I had a meeting with two UKPIPS community members, Carole Fitzsimmons and Michael Howell, who had offered to be volunteers to help moderate the UKPIPS Scotland Facebook Group and due to UKPIPS attending the ESID 2017 conference in Edinburgh, we were able to have John Macartney UKPIPS Business Manager at the meeting. Since then Carole and Michael have been very helpful. Carole helps UKPIPS with her skills at editing and proof reading our documents as well as keeping an eye on the Scotland FB group and keeping track of any relevant rare disease meetings, news items and keeping us informed. Michael also moderates the FB group and earlier this year when I was unable to go to the Scottish Parliament Rare Disease Day reception, Michael was able to step in and represent UKPIPS. It is my hope that Carole and Michael can go on to become Voting members of UKPIPS.
3. Engagement with Genetic Alliance (Scotland). I have only been able to attend a few of the meetings due to ill health, but I can report that at the next parliamentary session the main topic will be looking at pathways to care and treatment for rare diseases and working to have these recognised by all professionals caring for our patients.
4. NPPEAG (Plasma group NHS Scotland). I continue to attend the quarterly Plasma group meetings and learn much about the complexity of ensuring plasma supplies that are essential for many of our patient group. I have also taken part in extraordinary/emergency tele-conferences regarding the emerging concerns of global shortages of plasma products. I liaise with Liz Macartney on my work with this group.
5. Engaged with my Civil Service Union at local branch level re PID in the work place and with my Department. I continue to work with the PCS union and now our HR team by being a member of our Inclusion Group. This group looks after the department’s compliance with the Equalities Act and works to promote best practice in support of all the characteristics recognised by this Act.
6. Supported members of both closed Facebook groups. Sometimes leading on to advocacy on their behalf with the relevant immunology team. My involvement has contributed to the development of immunology patient reviews being discussed with all the immunologists for our patient group in Scotland. There are a couple of fairly new immunology consultants in Scotland that needed input from the more experienced Immunologists used to the diagnosing and treating patients with Primary Immune Diseases. Hopefully this will assist in the consistency of diagnosis and treatment.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 28 FEBRUARY 2018

7. Benefit advice for Members. Working closely with Liz Macartney, this is an area of support that is only going to increase. This is due to the complexity of the benefits system and the routine errors made by the assessing companies.

8. The introduction of Social Security devolved powers to the Scottish Parliament. I have joined the new department's group of volunteers in response to their requests for experienced users. This is to assist with the formation of policy when Scotland takes over responsibility for PIP, Universal Credit and Carer's Allowance. I have attended several workshops and completed many online surveys. So far, I am very impressed with the Scottish Government's commitment to be widely inclusive of all that either receive benefits or, like myself, act for others. In Scotland, benefits are to be known as entitlements. This is ongoing work and I am committed to doing all I can do to assist them to develop an effective system to support future users.

9. ESID (European Society for Immuno Deficiency) Conference 2017 held in Edinburgh. We were fortunate that for once this annual conference was held in Edinburgh which enabled UKPIPS to attend as exhibitors and to introduce UKPIPS Scotland to the members of the conference.

Financial review

a. GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. PRINCIPAL FUNDING

Our funding comes from donations from members of the UKPIPS community and support from pharmaceutical companies. However, the highlight for this year was the Birmingham Zebra run, which was organised and managed, for the benefit of UKPIPS, by staff from Biotest UK. It was a fabulous day which highlighted the work of UKPIPS, enabled several community members to use their talent for marathon running to support us and brought a higher profile to Primary Immune Deficiencies to the general public. The Trustees would like to extend their thanks to Biotest UK, and to the members of their employee body who volunteered their time and expertise in order to make the event such a resounding success.

Structure, governance and management

a. CONSTITUTION

The company is registered as a charitable company limited by guarantee. It is constituted under a Memorandum of Association dated 20/2/2012 and is a registered charity number 1148789 in England and Wales and SC044636 in Scotland.

The principal object of the company is to promote and protect the physical and mental health of sufferers of Primary Antibody Deficiency and other Primary Immune Deficiencies in the United Kingdom through the provision of support, education and practical advice.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 28 FEBRUARY 2018

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Plans for future periods

a. FUTURE DEVELOPMENTS

Awareness Project Phase 3

- To further develop the work of maintaining contacts with Immunology Centres throughout the UK.
- To continue to raise awareness of UKPIPS and the issues for PAD and PID patients at Governmental level and specifically within the Department of Health and the Department of Work and Pensions.
- To develop a working relationship with the Benefits Agency and those organizations contracted to work on assessing applicants for benefits. To develop a working relationship with the Royal College of General Practitioners and to build on our relationships with UKPIN, BSI, ABPI, NHS England, Genetic Alliance, Rare Disease UK, the Alliance for Specialist Commissioning and all other not-for-profit organizations working for PID patients in the UK and internationally.

Information Production

- To continue to hold the Information Standard to ensure that our leaflets comply with these rigorous standards.
- UKPIPS plans to complete work on another leaflet aimed at GP's of diagnosed PAD patients, "How to care for your Primary Antibody Deficiency Patient".
- We have five further leaflets aimed at patients and their carers in production and one to inform educational establishments about the needs of PID students. We hope to have all of these ready to be published by the end of 2018. To do this we will continue to comply with the requirements of the Information Standard.
- The Administrator has completed the training to oversee the process and support the Co-ordinator in this work.

Communications and Media

- Website – To provide a more efficient and effective method of publishing up-to-date information on the website.
- IT Systems – Continue the work to ensure that the UKPIPS IT system is more robust and sustainable.

Staff Resources

- UKPIPS continues to employ a salaried Administration Assistant with the post holder working a ten hour week.

MEMBERS' LIABILITY

The Members of the company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 28 FEBRUARY 2018

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of UKPIPS for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees, on 21 November 2018 and signed on their behalf by:

Elizabeth Mary Macartney, Trustee

Sue Rees, Trustee

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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UKPIPS

I report to the charity Trustees on my examination of the accounts of the company for the year ended 28 February 2018.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated: 21 November 2018

Brian T Cook FCA

BRIAN COOK ASSOCIATES

Chartered Tax Advisers and Accountants

Marine House
151 Western Road
Haywards Heath
West Sussex
RH16 3LH

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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

	Note	Endowment funds 2018 £	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	<i>Total funds 2017 £</i>
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2	-	-	23,746	23,746	30,398
Other trading activities	3	-	2,015	2,514	4,529	4,003
Investments	4	-	-	9	9	9
TOTAL INCOME AND ENDOWMENTS		-	2,015	26,269	28,284	34,410
EXPENDITURE ON:						
Raising funds:						
Voluntary income	5	-	-	163	163	124
Other charitable activities		-	304	26,455	26,759	29,941
Other expenditure		-	-	-	-	1
TOTAL EXPENDITURE		-	304	26,618	26,922	30,066
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		-	1,711	(349)	1,362	4,344
NET MOVEMENT IN FUNDS		-	1,711	(349)	1,362	4,344
RECONCILIATION OF FUNDS:						
Total funds brought forward		4,859	-	22,960	27,819	23,475
TOTAL FUNDS CARRIED FORWARD		4,859	1,711	22,611	29,181	27,819

The notes on pages 13 to 21 form part of these financial statements.

UKPIPS
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REGISTERED NUMBER: 7957558

BALANCE SHEET
AS AT 28 FEBRUARY 2018

	Note	£	2018 £	£	2017 £
FIXED ASSETS					
Tangible assets	9		1,545		1,975
CURRENT ASSETS					
Stocks		500		809	
Debtors	10	1,736		-	
Cash at bank and in hand		26,693		25,539	
		<u>28,929</u>		<u>26,348</u>	
CREDITORS: amounts falling due within one year	11	<u>(1,293)</u>		<u>(504)</u>	
NET CURRENT ASSETS			<u>27,636</u>		<u>25,844</u>
NET ASSETS			<u>29,181</u>		<u>27,819</u>
CHARITY FUNDS					
Endowment funds	12		4,859		4,859
Restricted funds	12		1,711		-
Unrestricted funds	12		22,611		22,960
TOTAL FUNDS			<u>29,181</u>		<u>27,819</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 21 November 2018 and signed on their behalf, by:

Elizabeth Mary Macartney, Trustee

Sue Rees, Trustee

The notes on pages 13 to 21 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

UKPIPS meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

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NOTES TO THE FINANCIAL STATEMENTS
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1. ACCOUNTING POLICIES (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure headings.

Support costs are those costs incurred directly in support of expenditure on the objects of the company. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Costs of raising funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Expenditure on charitable activities include costs incurred on the company's operations, including support costs and governance costs..

1.6 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office equipment	-	25% reducing balance
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1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018

1. ACCOUNTING POLICIES (continued)

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2. INCOME FROM DONATIONS AND LEGACIES

	Endowment funds 2018 £	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	<i>Total funds 2017 £</i>
Donations	-	-	3,646	3,646	7,806
Grants	-	-	20,100	20,100	22,592
	-----	-----	-----	-----	-----
Total donations and legacies	-	-	23,746	23,746	30,398
	=====	=====	=====	=====	=====
<i>Total 2017</i>	-	-	30,398	30,398	
	=====	=====	=====	=====	

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018**

3. FUNDRAISING INCOME

	Endowment funds 2018 £	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	<i>Total funds 2017 £</i>
JustGiving	-	2,015	2,342	4,357	3,665
Sale of Christmas cards, pin badges and scarves	-	-	172	172	338
	-	2,015	2,514	4,529	4,003
<i>Total 2017</i>	-	-	4,003	4,003	

4. INVESTMENT INCOME

	Endowment funds 2018 £	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	<i>Total funds 2017 £</i>
Interest on cash	-	-	9	9	9
<i>Total 2017</i>	-	-	9	9	

5. FUNDRAISING COSTS

	Endowment funds 2018 £	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	<i>Total funds 2017 £</i>
Cost of Christmas cards, pin badges and scarves	-	-	163	163	124
<i>Total 2017</i>	-	-	124	124	

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**NOTES TO THE FINANCIAL STATEMENTS
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6. SUPPORT COSTS

	Total 2018	<i>Total 2017</i>
	£	£
Motor expenses	1,554	-
Office supplies	1,109	1,588
Communication costs	1,073	1,052
Computer costs	2,418	2,999
Travel	4,421	3,572
Accommodation and subsistence	1,642	1,101
Postage	468	909
Sundry expenses	309	261
Event cost	96	4,860
Patient support	-	540
Insurance	693	689
JustGiving fees	216	216
Website costs	304	-
Publications	743	481
Rental	5,480	5,560
Accountancy	1,454	504
Legal and professional	-	1,205
Bank charges	-	4
Wages and salaries	4,264	3,742
Depreciation	515	658
	26,759	<i>29,941</i>
	26,759	<i>29,941</i>
<i>Total 2017</i>	<i>29,941</i>	<i>29,941</i>

The following Governance Costs are included in Support Costs:

GOVERNANCE COSTS

	2018	<i>2017</i>
	£	£
Accountancy	1,454	504
	1,454	<i>504</i>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018

7. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2018	<i>2017</i>
	£	£
Depreciation of tangible fixed assets: - owned by the charity	515	<i>658</i>
Accountancy	1,454	<i>504</i>
	=====	=====

During the year, no Trustees received any remuneration (2017 - £NIL).

During the year, no Trustees received any benefits in kind (2017 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2017 - £NIL).

8. STAFF COSTS

Staff costs were as follows:

	2018	<i>2017</i>
	£	£
Wages and salaries	4,264	<i>3,742</i>
	=====	=====

The average number of persons employed by the company during the year was as follows:

	2018	<i>2017</i>
	No.	No.
Administration	1	<i>1</i>

No employee received remuneration amounting to more than £60,000 in either year.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018**

9. TANGIBLE FIXED ASSETS

	Office equipment £
Cost	
At 1 March 2017	3,952
Additions	85
	4,037
At 28 February 2018	4,037
Depreciation	
At 1 March 2017	1,977
Charge for the year	515
	2,492
At 28 February 2018	2,492
Net book value	
At 28 February 2018	1,545
<i>At 28 February 2017</i>	1,975

10. DEBTORS

	2018 £	<i>2017 £</i>
Other debtors	1,736	-
	1,736	-

11. CREDITORS: Amounts falling due within one year

	2018 £	<i>2017 £</i>
Other creditors	355	-
Accruals and deferred income	938	504
	1,293	504

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**NOTES TO THE FINANCIAL STATEMENTS
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12. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 March 2017 £	Income £	Expenditure £	Balance at 28 February 2018 £
Unrestricted funds				
General Funds	22,960	26,269	(26,618)	22,611
Endowment funds				
Sherrard prize for medical students	4,859	-	-	4,859
Restricted funds				
New website costs	-	2,015	(304)	1,711
Total of funds	<u>27,819</u>	<u>28,284</u>	<u>(26,922)</u>	<u>29,181</u>

STATEMENT OF FUNDS - PRIOR YEAR

	<i>Balance at 1 March 2016 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 28 February 2017 £</i>
Unrestricted funds				
General Funds	18,615	34,410	(30,065)	22,960
Endowment funds				
Sherrard prize for medical students	4,859	-	-	4,859
Restricted funds				
Total of funds	<u>23,474</u>	<u>34,410</u>	<u>(30,065)</u>	<u>27,819</u>

The Sherrard prize for medical students endowment fund was set up in a prior year and will be used to support research or development of clinical practice in the field of primary immune deficiency.

The new website costs restricted fund relates to donations raised for a new website to be launched later in the year.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018**

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Endowment funds 2018 £	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	-	-	1,545	1,545
Current assets	4,859	1,711	22,358	28,928
Creditors due within one year	-	-	(1,292)	(1,292)
	<u>4,859</u>	<u>1,711</u>	<u>22,611</u>	<u>29,181</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	<i>Endowment funds 2017 £</i>	<i>Restricted funds 2017 £</i>	<i>Unrestricted funds 2017 £</i>	<i>Total funds 2017 £</i>
Tangible fixed assets	-	-	1,975	1,975
Current assets	4,859	-	21,489	26,348
Creditors due within one year	-	-	(504)	(504)
	<u>4,859</u>	<u>-</u>	<u>22,960</u>	<u>27,819</u>

14. SCOTTISH CHARITY REGISTRATION

On 7 February 2014 UKPIPS registered as a charity under the Charities and Trustee Investment (Scotland) Act 2005. It is entered on the Scottish Charity Register under number SC044636. The charity trustees for UKPIPS are jointly responsible for running the charity and complying with Scottish charity regulations.